

CHB Country Market

Locally Grown and Locally Made



Guidelines

The Idea:

This market has been formed by a group of volunteers to provide the opportunity for the CHB community to gain access to locally grown, locally produced and locally crafted food and handcrafts. It also allows the growers, producers and craftsmen opportunity to make contact with local consumers.

The market encourages buying and selling within the community contributing to a healthy local economy.

The market encourages a relaxed family friendly community atmosphere which everyone can enjoy.

Venue:

The market is to be held every Sunday 9.00 am – 12.00 pm from the 25 October 2009 to early April 2010.

The venue will be at Madge Hunter Park, Waipawa – Harker Street, off State Highway 2 adjacent to Waipawa Swimming Pool.

Stall holders Responsibilities:

Stallholders are responsible for ensuring they have all licenses and certificates necessary by regulation for the selling of processed foods. These must be available for view by the market manager / committee and Council officers.

Stall holders are responsible for providing their own equipment, tables, signs, gazebos etc.

Stallholders are encouraged to enter into the “Country Theme” by using baskets and wooden crates where possible.

The organizers will produce themed long calico aprons for stall holders with their particular product stencilled across front i.e. BAKER - FLOWERS – GARDENER etc. They will be available for purchase at low cost.

Stallholders must setup by 8.45am and have removed all unnecessary vehicles to a park away from the market site (to avoid overcrowding and allow for free movement of people).

Stallholders must ensure that all fees are up to date.

Committee / Managers Responsibilities

- 1 To ensure stallholders are aware of their responsibilities and keep them up to date with information.
- 2 Be available to stallholders and consumers for feedback and information
- 3 Ensure all insurances, costs, advertising etc. are paid.
- 4 Provide litter containers and ensure venue is left tidy
- 5 Clear direction on customer parking near the site.
- 6 Collect all monies from stallholders, bank and be accountable for spending.
- 7 Make decisions about site layout, stall type, numbers etc.
- 8 Liaise with schools, community groups regarding stalls, sausage sizzles, music and special events.

Registration for CHB Country Market Stall

You can register as a regular or casual stallholder. A regular stallholder pays a small annual fee, and a reduced weekly fee.

I wish to register as a regular stallholder

Regular Annual Fee: \$30.00 enclose cheque with this completed form

Please make cheques payable to CHB Beautification Trust (or direct deposit to ANZ Bank A/C number 010778011388200)

Weekly Stall Fee: \$15.00 (regular stallholder)

OR

I wish to register as a casual stallholder

Weekly Stall Fee \$25.00 (casual stallholder)

Details of Product for Sale:-----

Does Your Product have a Limited Season: Yes No

If Yes – What Months are You Available? -----

I have read the guidelines for Stallholders and agree to abide by the stallholder responsibilities.

Signed.....

Date:.....

Stallholder Contact Details:

Your Name:

Phone:

Email:

Market Contact:

Please post completed registration form to Louise Phillips, the Market Manager.

Address:: 127 Ongaonga Road, R D 2 Waipawa 4272

Phone: 857 8558 or 027 600 7479 Email: louann@kol.co.nz